



ONGOING HOME MAINTENANCE

Regular Maintenance Refresh™ Checklist

A recurring service framework designed to maintain an established cleaning baseline and keep the home consistently supported between deeper resets.

SERVICE FOUNDATION

Routine cleaning focuses on visible surfaces, kitchens, bathrooms, dust control, floors and agreed rotating details according to frequency and household priorities.

COMPLETION STANDARD

The confirmed frequency, appointment notes and home condition determine the priorities completed during each recurring visit.

KITCHEN

- ☐ Clean exterior and top of refrigerator where accessible.
- ☐ Clean exterior of stove, microwave and dishwasher.
- ☐ Clean microwave interior when accessible.
- ☐ Clean and disinfect countertops, backsplash, sink and faucets.
- ☐ Spot clean cabinet and drawer faces.
- ☐ Move small countertop items where safe and clean beneath them.
- ☐ Dust reachable surfaces; wipe switches and visible marks as needed.
- ☐ Vacuum rugs and floors; damp mop applicable hard flooring.
- ☐ Empty waste and replace liner when provided.
- ☐ And more, as outlined in your confirmed service scope.

BATHROOMS

- ☐ Clean and disinfect showers, tubs, sinks, faucets and vanities.
- ☐ Address routine soap residue and accessible shower-door spotting.
- ☐ Clean mirrors, towel bars and toilet-paper holders.
- ☐ Clean and disinfect toilets and surrounding floor area.
- ☐ Spot clean vanity faces and accessible surfaces.
- ☐ Dust reachable fixtures, switches, vents and visible baseboards as needed.
- ☐ Vacuum and damp mop applicable flooring.
- ☐ Empty waste and replace liner when provided.
- ☐ And more, as outlined in your confirmed service scope.



REGULAR MAINTENANCE REFRESH™ CHECKLIST

Room-by-Room Service Scope

BEDROOMS

- ☐ Hand-dust reachable horizontal surfaces.
- ☐ Dust ceiling corners, fixtures, fans and vent grilles as needed.
- ☐ Clean mirrors and spot clean visible marks where appropriate.
- ☐ Vacuum carpet and area rugs.
- ☐ Vacuum, dust mop or damp mop applicable hard flooring.
- ☐ Tidy accessible surfaces within the confirmed service scope.
- ☐ Empty waste and replace liner when provided.
- ☐ And more, as outlined in your confirmed service scope.

LIVING & DINING AREAS

- ☐ Hand-dust reachable horizontal surfaces and furniture edges.
- ☐ Dust ceiling corners, fixtures, fans and vent grilles as needed.
- ☐ Clean mirrors and interior-facing glass where included.
- ☐ Vacuum carpet, area rugs and accessible upholstered surfaces when included.
- ☐ Vacuum, dust mop or damp mop applicable hard and wood flooring.
- ☐ Spot clean switches, doors and visible baseboards as needed.
- ☐ Empty waste and replace liner when provided.
- ☐ And more, as outlined in your confirmed service scope.

LAUNDRY, UTILITY & ENTRY AREAS

- ☐ Dust reachable horizontal surfaces and fixtures as needed.
- ☐ Wipe accessible washer and dryer exteriors.
- ☐ Vacuum rugs and flooring; damp mop applicable hard floors.
- ☐ Spot clean entry doors, switches and visible baseboards as needed.
- ☐ Empty waste and replace liner when provided.
- ☐ And more, as outlined in your confirmed service scope.

BEFORE THE TEAM ARRIVES

Keep routine service areas reasonably accessible and identify any priority areas before the visit. Secure fragile items and provide parking, entry and alarm instructions when required.

SCOPE-DEPENDENT ITEMS

Maintenance service does not automatically include restorative buildup removal, inside appliances or cupboards, full wall washing, detailed interior windows, high-access work, heavy decluttering or specialty cleaning. These may be added when confirmed.

Final scope: The confirmed booking, property condition and written service notes determine the work included in each appointment.